

RISK REGISTER

Key

RED RISK

CLOSED RISK

Risk ID	Risk						Corporate Objective	Gross Risk		Residual Risk		Current Risk		Owner	Date Risk Reviewed	Proximity of Risk (Projects/ Contracts Only)
Category-000-Service Area Code	Risk Title	Opportunity/Threat	Risk Description	Risk Cause	Consequence	Date raised	1 to 6	I	P	I	P	I	P			
CEB000ED	Economy	T	Local and national economy	Financial hardship to licence holders	Reduction in licensed vehicles, reduced income to Licensing Authority, less vehicles accessible to public.	8-Oct-12	2	5	4	5	4	2	2	JA	08.07.13	
CEB000ED	Excessive objections	T	Excessive numbers of objections are received from trade should we seek to consult on vehicle age proposals	Varying age limits nationally, we may be seen to be taking tough stance - HOWEVER gpl Committee proposal reduces this risk	Reputational damage	8-Oct-12	2	3	3	3	3	2	2	JA	08.07.13	
CEB000ED	Law Commission	T	Law Commission reforming laws on Taxis and Private Hire services	Council may implement policy that is deemed invalid when Law Commission proposals become reality	Reputational damage, financial cost to Authority	8-Oct-12	1	3	3	3	3	2	2	JA	08.07.13	

Action Plans

APPENDIX SIX

ACTIONS MUST BE 'SMART'

Specific, Measurable, Achievable, Realistic and Time bound

Key

CLOSED ACTION/Risk

Risk ID	Risk Title	Action Owner	Accept, Contingency, Transfer, Reduce or Avoid	Details of Action	Key Milestones	Milestone Delivery Date	%Action Complete	Date Reviewed
1	Mandatory requirement to replace older licensed vehicles	JA	A	Plan to reduce emissions in City and improve vehicle safety by seeking implementation of Vehicle Age limits	To commence from 01.01.2016	01.01.16	100%	08.07.13
2	Economy	JA	A	Current economic climate is detrimental to taxi / private hire trade - requirement to replace existing older vehicle may be seen as not taking this risk in to account	Economic forecast is not good, number of licence holders increasing as need for additional income grows in light of job cuts and pay freezes	01.01.16	100%	08.07.13
3	Consultation	JA	A	Ensure messages & publicity are clear on why such a regulation is required through Public Involvement Brief to Board	This was done prior to consultation	n/a	0%	08.07.13
4	Negative response to consultation	JA	A	Trade in general were not concerned with new licence upper age limit, but concerned with 8 year renewal upper age limit - this is resolved through recommendation of GPL Committee	Direction required from Board if this new recommendation will allow for sensible introduction of age limits	11.09.13	0%	08.07.13
5	Law Commission	JA	A	Law Commission are currently seeking to reform the laws and regulations relating to Taxi and Private Hire	It is possible that any policy decision taken by the Council now may be considered void upon the implementation of the decisions made by Government to the Law Commission proposed reforms (draft Bill expected end of 2013 / early 2014)	01.01.16	0%	08.07.13

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Risk ID	Risk Title	Action Owner	Accept, Contingency, Transfer, Reduce or Avoid	Details of Action	Key Milestones	Milestone Delivery Date	%Action Complete	Date Reviewed
6	Reputation of Council	JA	A	All of the above listed risks represent potential damage to Council reputation and alienation of the Taxi and Private Hire trade if a mandatory decision is taken before the the Law Commission proposals are ratified.	CEB may feel it is prudent to allow National Standards for licensed vehicles that would be set by Secretary of State if Law Commission proposals become a reality to be set, rather than risk implementing own policy whilst trade are aware of the Law Commission reforms.	01.01.16	100%	08.07.13
7	Council Vision	JA	A	The Council may feel that a modernisation of licensed vehicles would enhance the image and clean air of Oxford and promote public and driver safety	Any improvement to pollution levels, and more modern fleet would represent a better image of Oxford and improve the reputation of the trade	01.01.16	100%	08.07.13
8	Compliance Testing	JA	A	Emission Testing is part of the Certificate of Compliance Test all licensed vehicles must undertake every 6 months	CEB may wish to promote lower emissions and stricter checks on vehicles by looking to implement 3 Tests per annum for older vehicles, putting more responsibility on owners to maintain higher and more frequent levels of compliance.	01.01.16	100%	08.07.13

Risk ID Categories

CRR-000	Corporate Risk Register
SRR-000	Service Risk Register
CEB-000	CEB reports
PRR-000	Project/Programme Risk Register
PCRR-000	Planning Corporate Risk Register
PSRR-000	Planning Service Risk Register

Service Area Codes

PCC	Policy, Culture & Communication	CS	Customer Services
CD	City Development	FI	Finance
CHCD	Community Housing & Community Development	BT	Business Transformation
CA	Corporate Assets	PS	Procurement & Shared Services
OCH	Oxford City Homes	CP	Corporate Performance
CW	City Works	LG	Law and Governance
ED	Environmental Development	CRP	Corporate Secretariat
CL	City Leisure	PE	People & Equalities

Corporate Objective Key

- 1 Core policies and plans
A vibrant and sustainable
- 2 economy
- 3 Meeting housing need
- 4 Strong and active communities
- 5 Cleaner greener Oxford
- 6 An efficient and effective council